

Reddem Bala Chander Sheker Reddy

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Cell No:-9100376136

H. No:-5-67/1 , kothagudem (D), sujathanagar (M).

Career Objective :

A highly motivated and result driven professional utilizing technical skills, business skills with a strong desire to learn, contribute and make a positive difference to the organization. Ability to adapt well and perform in new environment. Seeking a challenging position.

Organizational Experience :

Name : **Hetero Labs Limited**
Joining date : 01-08-2022
Department : Ware house

Responsibilities :

- To carry out all function strictly as Per cGMP.
- Monitoring and receiving status of Raw and packing materials as per Procedure.
- Monitoring proper Segregation and Storage of Material as per lot wise or batch wise as per the material storage condition at storage location, RM, PM, Capsule.
- Preparation of Goods Receipt note And Quarantine Labels.
- Proper handling and disposition of Rejected Raw and Packing material.
- Monitoring of stock audit.
- Monitoring of verification of Calibration due date of all equipment in warehouse.
- Daily Temperature/Relative humidity monitoring and recording.
- Operation, calibration of weighing balances.
- Good documentation practice.
- Monitoring of cleaning of area.
- Proper maintaining of area if any defect contact with engineering people.
- Good team work is successful completion of various regulatory and customer audits.
- Online entries in SAP related to WH actives.
- Following the safety procedures
- Co-Ordination with the QC staff for daily Status and Approved status of the material.
- Co-Ordination with the Purchase Department for material status.
- Monitoring Segregation and Handling controlling and documentation of re-test.
Short Expiry - Non-Moving Material, and Rejected material.

Personal Traits:-

- Optimist, confidence, Creative, dedicated and Self-Motivated Individual who believes that people are the key to the success of any organization.

- Quick learner with an ability to rapidly achieve organizational integration, assimilate job requirements and employ new methodologies, perceptive and self-motivated team player/builder.
- Result oriented, flexible and adaptable. Experienced and capable of working in a diverse work force.
- Successful in working with people with multiple cultures and with Inter personnel skill.

SKILLS:-

- Quick learning
- Hardworking
- Good communication skills.

HOBBIES:-

- Social networking
- Playing Sports
- Watching movies.

Academic Qualifications Profile:

- Bachelor of Arts (BA) Acharya nagarjuna university, Kothagudem, AUG 2020 (66.46%).
- Intermediate construction technology (CT) from K.Y.K.R.Y &B.N.GOUDS Jr College, Kothagudem Affiliated to Board of Intermediate Education, in MAR 2016 (61.50%).
- S.S.C. from Sri vidya vidya layam High school, KTDM Affiliated to Board of Secondary Education, in MAR 2014 (47%).

Personal Details:

Date of Birth	:	23-02-1998
Father's Name	:	R. Srinivas Reddy
Marital Status	:	Unmarried
Languages Known	:	English, Hindi and Telugu
Nationality	:	Indian
Address Details	:	H.No:-5-67/1 B.Kothagudem (D),Sujathanagar (M)507120.

Declaration:

I hereby declare that above furnished information is true to the best of my knowledge and belief.