



DIKSHIKA PRAJAPATI

Quality Assurance (QA)

Contact Details

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Dundigal . Medchal, hyderabad
Telangana-500043.INDIA

Skills

- Quality Assurance for testing
- Microsoft Office
- Team Work
- Leadership Development
- GMP Standards
- CAPA
- Change Control Management

Languages

- English: Proficient
- Hindi: Proficient

Education

- Graduation (BA) from MGKVP, Varanasi UP with 66% in 2022.
- Intermediate from Rani Murar Balika Inter collage Bhojubeer Varanasi (UP Board) with 81% in 2018.
- S.S.C from BS Inter Collage, Paigamberpur Sarnath Varanasi with 80 % in 2016.

Profile

I am a Dedicated Quality Assurance (QA) with More than two years of experience in the Nutraceutical industry, focused on ensuring compliance with regulatory standards and maintaining product quality. Proven ability to perform thorough inspections and audits, document findings, and implement corrective actions to enhance operational efficiency

WORK EXPERIENCE

Quality Assurance (QA)

SPECTRUM LIFE SCIENCE -Hyderabad

Jan/2024-Nov/2024

- Daily checking, in process activity to ensure that engineering, manufacturing & packing operations are carried out as per the laid down procedures adhering to GMP.
- Provided line clearance at various stages of manufacturing, packing and dispensing, and ensure the process is followed as per S.O.P.
- Ensured proper filing of all reports, records, and documents in an easily retrievable manner to facilitate audits.
- Assisted senior QA staff in conducting internal audits and preparing for regulatory inspections.
- Granted approvals for RM sampling, PM, dispensing, in-process materials, and finished goods, ensuring all activities were conducted in strict adherence to S.O.P.
- Issued QA/QC, log books & documents for all departments in accordance with specified requirements.
- Review & Approvals of BMRS, BPRS, logbooks, calibration reports & Handling of validation Documents.
- Checking and filling of AOQL & COC documents During the dispatch of finished products.
- Handling of deviations, change control, CAPA, OOT/OOS, recalls, and market complaints, ensuring regulatory compliance and product quality.
- Provided training to other departments as required, ensuring compliance with quality standards and procedures.

Quality Assurance Chemist

BRAWN LABORATORIES -Haryana

Aug/2022-Jan/2024

- Learning GMP guidelines.
- Checking of In-process Quality Check as per BMR & BPR. Checking of line clearances before new batch start-up.
- Checking of online data entry in Logbook.
- Cross verification of material dispensing as per BMR and BPR. Vehicle inspection at the time of materials receiving and Dispatch of Finished Goods.
- Quality checks in all the packing lines.
- Logbooks verification on daily basis.