

GOURANGA JENA

AT-GUHALIPADA,PO-JAMSULI,P.S-SINGLA,DIST-BALASORE,
ODISHA, 756081

+917683839991 | gourangajena78@gmail.com

f <https://www.facebook.com/gouranga.jena.714049>

t <https://mobile.twitter.com/GOURANGAJENA18>

Objective

Certified Workforce Development Professional / Career Specialist offering experience providing tailored career counseling, coaching, and job seeker services. Work well with clients from all walks of life to identify values, develop possible career paths, and design effective job search strategies. 90% successful employment placement rate.

Experience

- TORRENT PHARMACEUTICALS LTD.** Jan 2023 - AUG 2024
Store Warehouse
- MACLEODS PHARMACEUTICALS LTD.** AUG 2024 - Till time
OFFICER
 - WORK DETAILS:-
 - Maintaining daily record like verification of balance, cleaning sanitation and RH, Temperature.
 - Receiving storage and handling of **RAW** and packing material.
 - Entry goods inward register of RAW and packing material.
 - Physical verification of all receiving material which came from vendors with proper documents.
 - Monitoring of **RLAF** and **LAF** equipment.
 - Dispensing of Packing and RAW material on both tablet.
 - Dispensing of **PSYCHOTROPIC** Raw material.
 - Properly storage, labeling and segregation of RAW and packing material Inrespective area.
 - Monthly physical verification of **RAW** and packing materialfrom all parties.
 - Handling of interlinked inventory system in **SAP** (GRN and issue etc.)
 - Maintaining of all register, Format and records as per cGMP.

Education

- JAMSULI HIGH SCHOOL, JAMSULI** 2015
10TH
74.33%
- LAXMINARAYAN MAHAVIDYALAYA, JAMSULI** 2 YEARS
12 TH SCIENCE
64.83%
- FAKIR MOHAN UNIVERSITY OF BALASORE** 3 YEARS
B. SC
70.56%
- EDU WEB TECHNOLOGY** 1 YEAR
PGDCA
84%

Skills

- Ability to demonstrate good judgment when dealing with owners/guests and staff members Strong knowledge of Southern Vermont and landscape Proficient in time management; the ability to organize and manage multiple priorities Detail oriented & reliable Ability to account for all funds collected through activities fees Ability to work an adjusted work schedule, including evenings, weekends and holidays in order to meet resort operating

demands Ability to drive large vehicles, shuttles and/or vans Ability to learn new programs such as company reporting and associate timekeeping Help in creating a courteous, friendly, professional work environment Computer proficiency in Microsoft Word, Excel, PowerPoint, and Outlook

Activities

- Foreign Languages. Knowledge of a foreign language can sometimes be the single thing that sets you apart from other candidates. ... Student Council. ... Sports. ... Clubs/ Organizations/ Societies. ... Volunteering. ... Peer Tutoring. ... Studying Abroad. ... Fundraising...

Languages

- ODIA, HINDI, ENGLISH

Personal Details

- Date of Birth : 07/02/2000
- Marital Status : Unmarried
- Nationality : INDIAN
- Gender : MALE

Additional Information

SPORTS:- which includes playing on a school sport team, an intramural team, or a club team outside of your school.

Community Service:- which includes any sort of volunteer work, either in your community, on a national scale, or abroad.

Employment:-including any jobs or internships.

Arts:- which includes visual arts, performing arts, comedy, culinary arts – this list is almost endless.

Hobbies:-such as blogging, a film club, hiking, Rubik's Cube competitions, Cosplay, and more.



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