

P HANUMANTHAPPA

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Sunkeswari(V), Mantralayam(M), Kurnool
Dist., A.P.



SUMMARY

Results-driven B.Sc. graduate with over 6 years of diverse experience in pharmaceutical production, diagnostic lab operations, and medical sales. Currently serving as Production Operator (Compounding) at Apotex Pharmachem (March 2024 – Present), previously managed a Metropolis Healthcare franchise (Nov 2021 – Apr 2023) and excelled as Medical Sales Executive at Noble Medical Agencies (Feb 2019 – Nov 2021). Proficient in GMP compliance, quality control, inventory management, client relations, and MS Office, Skilled in HTML, CSS, and Bootstrap with strong organizational, communication, and multitasking abilities. A quick learner with a proven track record of meeting targets and ensuring operational excellence in fast-paced environments.

EDUCATION

The Adoni Arts & Science College

Degree Bsc
2014-2017

Government Junior College Kosigi

intermediate Bipc
2012-2014

SMKV High school Vidya Nagar

S.S.C
2011-2012

SKILLS

- Apotex (Pharma Production): GMP Compliance, Batch Compounding, SOP Documentation, Weighing & Mixing Accuracy, Cleanroom Hygiene, Safety Protocols
- Metropolis (Lab Operations): Phlebotomy, Sample Handling & Labeling, NABL Quality Standards, Inventory Management, Patient Registration, Report Dispatch
- Noble Medical (Data & Collections): Medical Data Entry, Excel-Based Record Keeping, Invoice Processing, Payment Follow-Up, Client Coordination

TOOLS OF TRADE

- MS Office (Word, Excel, PowerPoint)
- HTML & CSS
- Bootstrap

PROFESSIONAL EXPERIENCE

Production Operator - Compounding

Apotex Research Pvt. Ltd. | March 2024 – Present

- Execute batch compounding processes in strict adherence to GMP and SOPs
- Perform accurate weighing, mixing, and documentation of raw materials
- Maintain hygiene, safety, and equipment calibration standards in production area

Franchise Owner & Lab In-Charge

Metropolis Healthcare Ltd. (Authorized Collection Centre) |
November 2021 – April 2023

- Independently operated a NABL-compliant diagnostic blood collection center
- Managed end-to-end operations: patient registration, phlebotomy, sample processing, and dispatch
- Ensured 100% quality control, inventory management, and timely report delivery
- Handled billing, vendor coordination, and customer satisfaction

Data Entry & Medical Collections

Noble Medical Agencies, Adoni | February 2019 – November 2021

- Performed accurate data entry of medical invoices, patient records, and stock details
- Managed medical collections from clinics, pharmacies, and hospitals
- Updated and maintained digital records using MS Excel and internal software
- Ensured error-free documentation and timely follow-up on pending payments