Jadhav Priya Balaji

At.post - Umarga,Dist - Dharashiv
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Objective

"To build my career in Quality Assurance by applying my 1.5 years of experience in API & Formulation processes, quality documentation, and regulatory compliance, while enhancing my skills in QMS."

Experience

- Lactonova Nutripharm private limited Hyderabad. March 2024 - April 2025

  Executive in Quality Assurance.

- Clearsynth labs limited Mallapur, Hyderabad Jun-2025 - August-2025

  Executive in Quality Services.
  It is well established & fast –growing formulation plant, which is manufacturing Food Supplements. It is Who- GMP Certified facility at Dist. Hyderabad.

Education

- Maharashtra Vidyalaya,Nilanga 2016

  S.S.C
  83.60%

- Maharashtra Mahavidyalaya, Nilanga 2018

  H.S.C
  68.62%

- Maharashtra Mahavidyalaya, Nilanga. 2021

  B.S.c
  75.0%

- Rajarshi Shahu college, Latur 2023

  M.S.c Organic Chemistry
  64.88%

Skills

- Quality Management System (QMS)

  Team working & Problem solving ability

Achievements

- Completed Post – Graduate Diploma in Regulatory Affairs (API & Formulation) by the Institute Of Pharmaceutical Management, Dombivli(E) , Maharashtra .

Interests

- Quality Management System

Key Strength

- Determination towards work.
- Positive attitude towards life.
- Capacity to deal with stress.
- Good at team working.
- Excellent at multitasking.

Personal Details

- Date of Birth: 15/11/1999
  Marital Status: Unmarried
  Languages Known: Marathi, Hindi, English

Hobbies

- Listening music
- Watching sports
- Reading books
- Watching Tv.

Responsibilities:

- Preparation of SOPs and their index
- Finalized SOPs of all department.
- Sop merging for all department.
- Document & data control, Issuance, Distribution, retrieval & destruction, Issuance of logbooks
- Format and maintain record.
- Preparation & Issuance of BMR, BPR, FRR, Review Retrieval.
- Assist during audits as runner to ensure availability of documents.
  Providing required documents related to Batch Manufacturing Records & Batch Packing Records during audits.
- Reviewing of Artworks.
- Reviewing of Batch Manufacturing Records & Batch Packing Records.
- Doing Enterprise Resource Planning Pharma cloud Software Related all works like Batch Creation , Product & Formula Master ,Raw material master, Packing Material master and others.
- Preparation of COA’s and MSDS in SAP