

# RESUME

R.SURESH

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## **Career objective:**

To grab an opportunity where I can be innovative and attain challenging position by exercising my interpersonal skills to the full, for the growth of the organization.

## **DUTIES AND RESPONSIBILITIES:**

- ✓ To coordinate activities related to Quality certifications and Accreditations.
- ✓ To analyze the results of Internal Audit, surveys and quality indicators and follow up for the implementation of recommendations on deficiencies.
- ✓ To coordinate, monitor the data collection and entry of the same into organization Dashboard.
- ✓ To collect the data regarding continual improvement activities from-all the department (like HOD meeting minutes, Action taken on significant complaints, Equipment breakdown and Sentine Events) and to update in the Dashboard.

## **I am responsibly carried out the following works during his tenure with us:**

1. Analyze, make observation and interpret findings on test results of routine Chemistry, Immunoassay, Coagulations Parameters etc.
2. Running of IQC and taking of timely corrective actions if any outliers observed.
3. Maintain laboratory equipment and order timely the laboratory supplies.
4. Ensure safety guidelines in storage and maintenance of fluids, chemical substances, etc.
- 5. Attended training as (An ISO 9001:2015 Certified Training Organization)**
6. Attended trainings Personality development, Communication Skills, Patient care etc. Conducted by HR department.

## **Training Programs:**

On-line Transition Certificate Course for has successfully completed the two days International Lead Auditors & Management System Requirement trained auditors as per ISO 9001:2015, 15189:2022.

## **Dissertation Project:.**

A study on Laboratory services in, Comparison to Standards” .To the best of our knowledge, we can say has good working knowledge.. Analyze, make observation and interpret findings on test results .

## **Work Experience: 10 Years**

Im working on medical pharmacy

Another laboratory side working 10 years in quality controls, quality assurance

Controls checking taking CAPA on time. Quality manager work side Identify ,evaluate & approve the validation,calibration & provide training to external service provider. Incident /deviation investigation,root cause analysis & CAPA implement. Support required the implementation and maintainance of additional qa systems ,product quality complients and annual product quality reviews and quality risk management.Maintain SOP and documentations.

## **Educational qualifications**

· Completed BSc in From 2019– 2023..

.Inter BIPC completed 2006-2008.

SSC FROM March-2005.

M.Sc Bio chemistry 2023- 2025

## **Skills:**

1. Quality Management
2. Willingness to learn new ideas
3. Comprehensive problem solving
4. Time Management
5. Leadership
6. Effective Communication
7. Quality ISO Stds

## **ACHIVEMENTS:**

EMPOWERING SOCIETY FOR QUALITY IN ALL WALKS OF LIFE....

Foundation for Quality (India)

**(An ISO 9001:2015 Certified Training Organization)**

**Certificate Course- No: DCXXXVII**

On-line Transition Certificate Course for

has successfully completed the two days International Lead Auditors & Management System Requirement trained auditors as per ISO 15189:2022.

## **QUALITIES:**

1. Discipline
2. Hard working
3. Sienciarity
4. Possitive attitude

**COMPUTER PROFICIENCY:**

.Basic knowledge of computer and internet Fundamentals. Operating procedures (Excel, Ms word).

**Personal Profile:**

Father's Name: R. YADAI AHLATE

Date of Birth: MARCH 23rd, 1989

Religion: BC (A)

Address: HNo 18-16-01 L.b.nager, Hyderabad. 500035.

**DECLARATION:**

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief.

Date:

R.SURESH