

RESUME

G. SURENDRA

✉ surendragarikapudi9@gmail.com

☎ 9701249913

Objective:

To pursue a challenging career in the Production Department of Pharmaceuticals, enabling me to actively participate, utilize my skills for the development of the organization, and be recognized for my service.

Professional Summary:

A Graduate in **B.Sc (Chemistry)** with **1+ year of experience** in the **Production Department**. Currently working as **Chemist in Satya Divis Pharmaceuticals Pvt. Ltd., Kazipally**. Proficient in production operations, process improvement, and quality compliance within pharma clean rooms.

Strengths:

- Good communication and interpersonal skills.
 - Eager to learn new technologies and adapt to new environments.
 - Strong sense of responsibility and positive attitude.
 - Team player with leadership qualities and hard-working nature.
-

Job Responsibilities:

- Receiving and handover of production documents.
 - Maintenance of clean rooms as per GMP standards.
 - Indenting and receiving of raw materials from warehouse.
 - Preparation of preventive and breakdown maintenance job orders.
 - Monitoring of in-process and finished product samples.
 - Supporting packing operations and documentation activities.
-

Equipment Handled:

Tray Drier, Microniser, Pulveriser, Micro Pulveriser, Milling, Sifter and Blender

Work Experience:

Satya Divis Pharmaceuticals Pvt. Ltd., Kazipally — Chemist, Production Department
(From 2025 – Present)

- Involved in API manufacturing operations in clean room environments.
- Responsible for monitoring production activities and maintaining GMP standards.
- Ensuring quality compliance and documentation as per regulatory norms.
- Coordinating with QA, maintenance, and warehouse teams for smooth process flow.

Educational Profile:

Qualification	College / School	University / Board	Year of Passing	Percentage / Grade
B.Sc	Navabharat Degree College, Sathupally	Kakatiya University	2024	5.55 CGPA
Intermediate (MPC)	Shantinikethan Junior College, Sathupally	Board of Intermediate Education	2020	65.3%
S.S.C	ZPHS High School, Kandukuru	Board of Secondary Education	2018	7.8 GPA

Personal Details:

Father's Name : Garikapudi Rama Rao

Date of Birth : 01-01-2004

Nationality : Indian

Marital Status : Unmarried

Languages Known : Telugu, English

Address : Kandukuru Village, Vemsoor Mandal, Khammam District, Telangana

Hobbies : Playing Badminton

Declaration:

I hereby declare that the above information is true to the best of my knowledge and belief.

Place: _____

Date: _____

(G. Surendra)